

Document Generator is a Cloud based application, fully integrated with SAP SuccessFactors, to facilitate the process of creating, sending and storing of personnel related documents, based on company specific template documents.



#### easy creation of documents

Select the employee(s), select the right template (e.g. contract), determine action and the document will be created, sent or stored based on the action.



#### easy template management

The template documents are easily maintained using Microsoft Word <sup>®</sup>. It uses all its powerful features as headers/footers and dynamic texts.



### fully integrated

Employee data is retrieved on-line, at real-time from SAP SuccessFactors, based on a key date and based on the Role Based Permissions in SAP SuccessFactors. Documents can be stored directly in the Digital Personnel File, making it even easier to manage all personnel related documents.

## With the Document Generator you're able to:



Easily manage and store company specific template documents.



Using existing template documents created in Microsoft Word ®, so including your own header and footer.



Generate documents fast and accurately based on these template documents and employee data from SAP SuccessFactors.



Link the generation of a document template to events in SAP SuccessFactors, so that this process is automatically started and finished.



Save generated documents directly in the Digital Personnel File or email them to the user or to the employee.



Apply authorisations to document templates, so that employees and managers can generate documents themselves. Think of an employer's statement or a confirmation of contract extension.

# All these features function according to the authorisation roles set up in SAP SuccessFactors.

The Document Generator lets you generate documents in Microsoft Word or PDF format. It grabs info from SAP SuccessFactors and matches it up with your employee data for the document. This means you can quickly get your documents sorted without any mistakes. They can be downloaded, emailed, or popped straight into the digital personnel file.

With this nifty tool, you can connect document templates to certain events in SAP SuccessFactors. That way, as soon as you finish a process, your documents are automatically created and stored. For example, when a new employee's details are entered into SAP SuccessFactors, an employment contract can be automatically made, signed digitally, and saved in their file. It's all very efficient and seamless.

This product is a creation of myBrand Conclusion, partner of Arago.



Arago is an SAP Gold Partner specialising in the implementation of SAP SuccessFactors and SAP Concur for medium to large enterprises globally. Since its creation in 2010, Arago has been successful in helping organisations drive transition to the Cloud and change of their business processes with innovative solutions that generate more ROI. Arago has concluded a partnership with myBrand Conclusion.