

# ORDER FORM for MyMeta

## Cloud Service

### PREAMBLE

Arago Consulting, with head office at 12 Avenue de Versailles, 75116 Paris, France, registered in the Trade Register of Paris under the number 533 716 775 ("Arago" or the "Supplier"), represented by Jean Christophe Péaudeau, in the capacity of CEO, acting as a reseller partner for myMeta, a cloud-based digital adoption platform (DAP), hereinafter referred to as the "Service".

### GENERAL INFORMATION

<b>Customer Name:</b>	
<b>Customer Address:</b>	
<b>Initial Term:</b>	36 months beginning on the Order Effective Date
<b>Service Type Billing Cycle:</b>	Annually beginning on the Order Effective Date
<b>Email Address for Notices:</b>	
<b>Order effective date:</b>	
<b>Currency for Fees:</b>	
<b>Payment Term:</b>	30 days

### GENERAL TERMS AND CONDITIONS - SUPPORT AND SLA

This Order Form is issued by Arago and the Customer specified herein. Customer hereby orders the Service specified in this Order Form and Arago hereby agrees to perform such Service, subject to the terms set forth herein and consists of the following:

Agreement	Location
this Order Form	
General Terms and Conditions	Agreements.aragoconsulting.com
Support Policy and Service Level Agreement	Agreements.aragoconsulting.com

Customer has had the opportunity to review the incorporated documents prior to executing this Order Form. Arago recommends that Customer prints copies of these documents for Customer's records.

### SERVICES ORDERED

#### MyMeta Service Transactional Fee Structure:

**Base transactions:** This refers to the set number of Business Applications for which the customer pays the Base Transaction Fee for a given billing cycle.

Product	Nb of Base Transaction	Business Applications	Annual Fee (VAT excl)	Product Start Date
myMeta				

#### MyMeta Implementation Fee:

Professional services as define in the Statement of Work will be invoice in 2 steps

- 50% at the project kick off
- 50% at the production sign off milestone

## DESCRIPTION of the SERVICE

myMeta represents a highly versatile web solution designed to guarantee transversely to any company figure a completely autonomous experience of operative learning on any application.

myMeta addresses to all the business organizations belonging to any commodity-related branch that adopt web applications. More in detail, myMeta will result of extreme utility in the phases of digital transformation, for training and onboarding processes and during the implementation and adoption of software, significantly boosting the entire company productivity.

### Business results

- Minimization of periods and costs of training, updating and supporting about software utilization, which become integral part of the working efficiency;
- Optimization of the onboarding process for the newly recruited, zeroing the necessity of class or on the job training related to the use of company software;
- Reduction of the effort in terms of time, costs and resources for the elaborations of handbooks, for the drafting of the FAQ or the availability of help desks for support.
- Greater satisfaction, learning results, performance and inclination to the introduction of new programmes by collaborators;
- Reduction of learning periods in the adoption of any computer system;
- Increase of engagement, motivation and satisfaction levels in relation to the adoption process;
- Advancement of the empowerment and of the learning autonomy thanks to the high intuitiveness of the product;
- Dynamic and interactive training thanks to the learning by doing teaching methodology;
- Improvement of performances related to the use of the application.

### Technical Specifications

myMeta is a platform compatible with any browser that supports HTML5(\*) and with any device, which is incorporated in the web applications through the injection of a string of code JS. myMeta is designed to function in Cloud even though it is possible to use the platform while offline.

Two different modalities of distribution have been planned for myMeta:

**SNIPPET JAVASCRIPT**– always recommended when the source code of the web platform is available, or if the web platform allows to add and execute custom javascript code through a technical configuration: it allows to distribute to the entire utility of the platform the software myMeta through the injection of a string of code. It is compatible with any browser HTML5 employed by the user.

**EXTENSION OF THE BROWSER**– when the source code of the web platform is not available: it allows to distribute myMeta through an extension of the browser. At the moment myMeta is available for Internet Explorer (as DLL file), for Google Chrome desktop (as extension available on Google Store), for Microsoft Edge based on Chromium and for Mozilla Firefox

- myMeta does not alterate in any way the functional and graphical characteristics of the hosting application;
- myMeta does not extract any data from the client of the user, guaranteeing the maximum adherence to GDPR;
- myMeta however allows only on request, the predisposition of a completely anonymous reporting on the configured processes in myMeta (number of fruitions for each process, complex and blocking processes, number of concluded processes, etc.).

### Security, privacy and transparency

- myMeta does not have noticeable impacts on the loading periods of the pages during web surfing;
- myMeta, when not in use, remains inactive in the background of the application without any alterations.

Signed on the,

For the Supplier

For the Customer

Name:

Name:

Status:

Status:

Signature :

Signature :